



APPLICATION FOR THE ISSUE OF A CERTIFICATE OF AIRWORTHINESS/PERMIT TO FLY (INITIAL ISSUE ONLY)

IMPORTANT:

To assist the applicant and to ensure correct completion, please refer to the **ATTACHED** Guidance Notes. Complete **ALL** applicable white boxed areas. **If None or not applicable, state 'None' or 'N/a'** Do NOT enter TBA (or similar) to suggest that the information is not available, except in the case of a Prototype or Variant aircraft.

The completed application form should be forwarded to Air Safety Support International, Floor 2, The Portland Building, 25 High Street, Crawley, West Sussex, RH10 1BG, UK, or E-mailed to: enquiries@airsafety.aero

APPLICATION FOR THE ISSUE OF: (See Note 1) Please tick applicable box			
CERTIFICATE OF AIRWORTHINESS & NOISE CERTIFICATE (if applicable)			<input type="checkbox"/>
PERMIT TO FLY			<input type="checkbox"/>
AIRCRAFT DETAILS	Current or allocated	All previous (where known)	
Registration Marks			
Serial No./Line No./Variable No./...../.....		
Type Designation and Series		
Constructor of aircraft		
Country of construction		
Year of construction		
New or used		
Engine(s) (See Note 2)		
Auxiliary Power Unit		
Propeller(s)(Hub and Blade) (See Note 3)		
Maximum Take-off Weight (kg)		
Maximum number of seats (inc. crew)		
TYPE OF OPERATION C OF A REQUIRED FOR:-	Commercial Air Transport		
Not applicable for Permit to Fly (Please tick applicable box)	Private		
CERTIFICATION STATUS	TAC No..... Original TCDS Basis.....		
EXPORT C OF A	Issuing Authority.....		
STATE IF AIRCRAFT IS BEING (Please tick applicable box)	Overhauled	Repaired	Modified Not applicable

AIRWORTHINESS TRANSFER DOCUMENTATION REQUIRED			
	DOCUMENT TYPE	DOCUMENT NUMBER	DOCUMENT DATE
DOCUMENTS ENCLOSED (See Note 4) INCLUDES NOISE CERTIFICATION			
FLIGHT MANUAL REF. NO (See Note 5)			
MAINTENANCE SCHEDULE/PROGRAMME REF. NO. (See Note 6)			
ADDRESS DETAILS (a) Name and address of aircraft owner/applicant (in full) Telephone No: Facsimile No: E-mail address:			
(b) Contact name and address of approved organisation or licensed aircraft engineer Telephone No: Facsimile No: E-mail address:			
PLACE OF SURVEY			
OVERSEAS TERRITORY ADDITIONAL REQUIREMENTS FOR IMPORT			
ADDITIONAL INFORMATION			

2 GENERAL 2.1 Provide details of any towing, parachuting or other special equipment fitted	
2.2 Give details of equipment, or systems which have been introduced by modification since original manufacture and include STC reference if applicable. Refer to the aircraft design review report, if any, as detailed in OTAC 21-6	

DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate in every respect.

Date Signature of Applicant

Please print name in BLOCK CAPITALS Name of Applicant

For and on behalf of:.....

* Please tick appropriate box

OTAA USE ONLY

**'SAVE OR PRINT A COPY OF THIS FORM FOR
YOUR RECORDS.**

Send it to: enquiries@airsafety.aero

Or mail to: Floor 2 Northgate House 115 High Street
Crawley West Sussex RH10 1FY UK

Application for the initial issue of a Certificate of Airworthiness or Permit to Fly

Guidance notes

Note 1 - Permits to fly are issued to aircraft due to the compliance requirements for the issue of a Certificate of Airworthiness not being met.

In the Overseas Territories this is generally as a result of one of the following reasons:

- a) The Certificate of Airworthiness is not in force.
- b) The type approved aircraft is not fully complying with certification requirements.
- b) The maintenance of the aircraft is not up to date.
- c) The aircraft requires to be flown to a place where maintenance, permanent repair or alterations can be performed.

If a Noise Certificate is required, the application should contain the data as defined in OTAR Part 36. A noise certificate will be issued by the OTAA at the same time as the C of A.

Note 2 - The manufacturer and type certificate designation of the engine type is required.

Note 3 - The manufacturer and type certificate designation of the propeller type is required. The engine/propeller combination must comply with the Type Certificate Data Sheet or approved alternative.

Note 4 – Acceptable documentation is an Export Certificate of Airworthiness issued by the last state of registry within 60 days of the declaration date on the C of A application.

Any supplied documents in support of an application for a CofA can be in the form of copies, as the Original documents are not required at the time of application.

The original documents will be viewed by the Surveyor at the time of the C of A/ Permit to fly issue.

Note 5 - The applicable Flight Manual Reference and revision status is required.

Note 6 - The maintenance programme/schedule reference number is required.

The maintenance programme/schedule must be approved by the applicable OTAA.