



APPLICATION FORM #0001

AvSec Training Organisation

Section 1 – Reason for application / Sections to be completed

Type of application	Tick as appropriate		Sections of form to be completed
	YES	NO	
Type 1 - Initial Approval			1, 2, 3, 4, 5
Type 2 - Renewal of an Approval			1, 2, 3, 4, 5
Type 3 - Change of Lead Instructor			1, 2, 3, 4, 5
Type 4 - Instructor addition			1, 2, 4, 5
Type 5 - Instructor removal			1, 2, 4, 5

Section 2 – Organisation details

Organisation:	
Address:	

Section 3 – Lead Security Instructor

Family Name:	
First Name:	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Approval</i>)	
Telephone No.	
Email:	

Supporting evidence required

Type 1 Application - Initial Approval: <ul style="list-style-type: none">✓ Certificate of having completed an accepted AvSec Instructor course✓ Summary of AvSec career/experience
Type 2 Application - Renewal of an Approval: <ul style="list-style-type: none">✓ Certificate of attendance at AvSec Lead Instructor recurrent training event✓ List of AvSec courses taught in last two years
Type 3 Application - Change of Lead Instructor: <ul style="list-style-type: none">✓ Certificate of having completed an accepted AvSec Instructor course✓ Summary of AvSec career/experience

Section 4 – Other Security Instructors

(complete for all other Instructors to be named on the Approval)

1.	
Family Name:	
First Name:	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Approval</i>)	

Supporting evidence required

Type 1 - Initial Approval: <ul style="list-style-type: none">✓ Certificate of having completed an accepted AvSec Instructor course✓ Summary of AvSec career/experience
Type 2 - Renewal of an Approval: <ul style="list-style-type: none">✓ List of AvSec courses taught in last two years
Type 4 – Addition of THIS Instructor to Approval: <ul style="list-style-type: none">✓ Certificate of having completed an accepted AvSec Instructor course✓ Summary of AvSec career/experience

2.	
Family Name:	
First Name:	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Approval</i>)	

Supporting evidence required

Type 1 - Initial Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Type 2 - Renewal of an Approval: <ul style="list-style-type: none"> ✓ List of AvSec courses taught in last two years
Type 4 – Addition of THIS Instructor to Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Empty space for additional evidence

3.	
Family Name:	
First Name:	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Approval</i>)	

Supporting evidence required

Type 1 - Initial Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Type 2 - Renewal of an Approval: <ul style="list-style-type: none"> ✓ List of AvSec courses taught in last two years
Type 4 – Addition of THIS Instructor to Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Empty space for additional evidence

4.	
Family Name:	
First Name:	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Approval</i>)	

Supporting evidence required

Type 1 - Initial Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Type 2 - Renewal of an Approval: <ul style="list-style-type: none"> ✓ List of AvSec courses taught in last two years
Type 4 – Addition of THIS Instructor to Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Empty space for additional evidence

5.	
Family Name:	
First Name:	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Approval</i>)	

Supporting evidence required

Type 1 - Initial Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Type 2 - Renewal of an Approval: <ul style="list-style-type: none"> ✓ List of AvSec courses taught in last two years
Type 4 – Addition of THIS Instructor to Approval: <ul style="list-style-type: none"> ✓ Certificate of having completed an accepted AvSec Instructor course ✓ Summary of AvSec career/experience
Empty space for additional evidence

Section 5 – Authorising signature

Lead Instructor
signature

Date

Lead Instructor
name

Please note completed application forms should be ~~printed and~~ signed by the Lead Instructor prior to submission.

Privacy Notice – Av Sec Certification

Air Safety Support International Limited collects and stores your personal details i.e. name, contact details, proof of qualification and supporting documentation for the purpose of Aviation Security Certification.

The processing of your personal information is necessary for compliance with the Air Navigation (Overseas Territories) Order.

We do not share your personal details with any third parties unless we have your consent to do so.

We will delete all personal information associated with your ASSI Certification within a maximum of 3 ½ years following the issue of your final certificate.

Your Personal Data Rights

More information on your personal data rights can be found at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/Your-Personal-Data-Rights.aspx>

You have a right to complain to the ICO <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/> about ASSI's processing of personal data.

Our General Privacy Notice can be viewed at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/General-Privacy-Notice.aspx>