



APPLICATION FORM #0003

Security Manager Licence

Section 1 - Application reason

| | Tick as appropriate | | Mandatory sections to be completed |
|---------------------|---------------------|----|------------------------------------|
| | YES | NO | |
| Initial Application | | | 1,2,3,4 |
| Renewal Application | | | 1,2,3,5 |

Section 2 – Organisation & applicant details

| | |
|--------------|--|
| Organisation | |
| Address | |
| Telephone No | |
| Email | |

Section 3 – Nominated Security Manager

| | |
|--|--|
| Family Name | |
| First Name | |
| Title (<i>Mr, Ms, Mrs etc.</i>) | |
| Name (<i>as you wish it to appear on Licence</i>): | |
| Job Title | |
| Telephone No(s) | |
| E-mail | |

Section 4 – Supporting Evidence – initial application

| Attachments | Tick | |
|--|------|--|
| Certificate of approved initial training (in accordance with OTAR Part 179) | Yes | |
| Letter of designation (as issued by the airport, aircraft operator, or regulated agent) | Yes | |
| Copy of valid airport, aircraft operator or regulated agent security permit | Yes | |
| Passport style photo in .jpeg or .gif format | Yes | |
| Summary of career/experience (please enter in space provided or on a separate sheet) | Yes | |

Summary of career / experience

Empty box for entering career and experience details.

Section 5 – Supporting evidence – renewal

| Attachments | | Tick | |
|--|-----|--------------------------|--|
| Certificate of recurrent training (completed within the previous 2-years) | Yes | <input type="checkbox"/> | |
| Copy of valid airport, aircraft operator or regulated agent security permit | Yes | <input type="checkbox"/> | |
| Passport style photo in .jpeg or .gif format | Yes | <input type="checkbox"/> | |

Section 6 – Authorising signature

Applicant signature

Date

Applicant name

Please note completed application forms should be signed by the Security Manager prior to submission.

Privacy Notice – Av Sec Licensing

Air Safety Support International Limited collects and stores your personal details, ie name, contact details, proof of qualification and supporting documentation for the purpose of Aviation Security Manager licensing.

The processing of your personal information is necessary for compliance with the Air Navigation (Overseas Territories) Order.

We do not share your personal details with any third parties unless we have your consent to do so.

We will delete all personal information associated with your ASSI licence within a maximum of 3½ years following the issue of your final licence.

Your Personal Data Rights

More information on your personal data rights can be found at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/Your-Personal-Data-Rights.aspx>.

You have a right to complain to the ICO <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/> about ASSI's processing of personal data.

Our General Privacy Notice can be viewed at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/General-Privacy-Notice.aspx>.