



# **OVERSEAS TERRITORIES AVIATION REQUIREMENTS (OTARs)**

## **Part 66**

### **AIRCRAFT MAINTENANCE PERSONNEL LICENSING AND AUTHORISATION**

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## Revisions

OTAR Issue	Subject
Issue 1	First issue published for information.
Issue 2	Second issue released for gazetting. Minor amendment to introductory text and other editorial changes including relocation of requirements for validation to new Subpart E. Consolidation of licence categories and removal of group type ratings.
Issue 3	Second issue released for gazetting. Revision of type rating categories and licence privileges. Deletion of Appendix A and transfer of information into OTAC 66-2. Minor editorial changes.
Issue 4	Addition of new Subpart F covering approval of training organisations
Issue 5	Complete revision of OTAR Part 66 to include licence validations and conversions to OTAR Part 66 licences.
Issue 6	Change of title. 66.1(a) Deletion of limit of piston engined aircraft below 2700kgs to allow for the inclusion of validated licences for larger aircraft. Consolidation of 'fitness' conditions into 66.11 and deletion of following paragraphs. 66.27(c) Added continuation training standards. Revision of Subpart C to cover Governor-issued authorisations and removal of reference to licences. Deletion of Subpart D. Change of ASSI's address.
Draft version 6.02	Subpart A Paragraph 66.7. Validation of foreign licence categories and ratings clarified in accordance with ICAO Annex 1. Subpart B Paragraph 66.25. Clarification that any certification privileges attached to a Subpart B Validation are to be made in accordance with Subpart C. Subpart B Paragraph 66.33. Clarification of Type training evidence acceptable for Authorisation in accordance with Subpart C. Subpart C Paragraph 66.51. Clarification that certifying privileges attached to an Authorisation are to align with the certifying privileges of the State that issued the validated licence. Change of ASSI Office address.

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## **Subpart A – General**

### **66.1 Purpose**

- (a) This OTAR Part details the requirements for persons performing maintenance on aircraft not operated for commercial air transport and not covered under the authorisation provided by a suitably approved OTAR Part 145 organisation. These requirements cover:
  - (1) the validation of an aircraft maintenance engineer licence issued by an ICAO contracting state acceptable to the Governor; and
  - (2) the authorisation of a validation holder to issue a Certificate of Release to Service (CRS); and
  - (3) the renewal of the validation of aircraft maintenance engineer licence; and
  - (4) the renewal of the authorisation of a validation holder to issue a CRS; and
  - (5) the privileges and limitations associated with those validations and authorisation.
- (b) The scope of the validation is limited by the associated authorisation unless further limited by the validated licence.
- (c) These Requirements are not in themselves Law and failure to comply may not constitute an offence. However, the Requirements repeat or reproduce many of the provisions of the Air Navigation (Overseas Territories) Order (“the Order”). Therefore, failure to comply with these Requirements may:
  - (1) constitute a breach of the Order; and
  - (2) result in proceedings for breaches of the Order; or
  - (3) result in the refusal of an application for the grant or renewal validation; or
  - (4) result in the refusal of an application for the grant or renewal of an authorisation; or
  - (5) result in action to suspend, vary or revoke a validation or authorisation.
- (d) The Order details the legal obligations governing the licensing of aircraft maintenance engineers. The Order specifies these obligations in rather general terms, therefore there is a provision in the Order which requires the Governor to publish Requirements to augment, amplify and detail more precisely the manner in which these obligations shall be met. The Requirements are the means by which a person will be able to satisfy the Governor their fitness and competence to be issued with and to hold a licence, or validation.

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- (e) The issue of a validation indicates only that the person is considered competent to exercise the privileges of such a certificate. The possession of a validation does not relieve the holder from the responsibility for compliance with the Order and any other legislation in force.
- (f) Other OTAR Parts may impinge upon activities conducted under this Part. In particular, OTAR Part 1 contains definitions which apply, unless otherwise stated, to all Parts. A full list of OTAR Parts, a description of the legislative structure and the place of OTARs and Overseas Territory Aviation Circulars (OTACs) within it can be viewed on the ASSI website [www.airsafety.aero](http://www.airsafety.aero). OTACs relevant to this Part can be viewed at: <http://www.airsafety.aero/Requirements-and-Policy/OTACs.aspx>.
- (g) References to the Governor in this OTAR Part mean the regulator designated by the Governor of the Territory to exercise his functions under the Order.

## **66.5 Basic eligibility requirements**

- (a) A person may be acceptable for a validation or authorisation under this OTAR Part provided that the Governor is satisfied that:
  - (1) the person is at least 18 years of age; and
  - (2) the person is a fit person to hold the validation or authorisation; and
  - (3) the person is able to read, write, interpret technical reports and carry out technical discussions in the English language; and
  - (4) the acceptance for a validation or authorisation is not contrary to the interests of aviation safety.
- (b) Subject to application the Governor may issue a replacement validation or authorisation, if he is satisfied that the document has been lost or stolen.

## **66.7 Licences and Type Ratings**

- (a) On the basis of a satisfactory investigation, the Governor may accept an aircraft maintenance engineer licence issued by an ICAO contracting state for the issue of a validation under this OTAR, for:
  - (1) Aircraft as are entered on the ICAO contracting state licence, in their entirety either specifically or under broad categories; or
  - (2) Airframes and engines and aircraft systems or components as are entered on the ICAO contracting state licence, either specifically or under broad categories; and/or
  - (3) Aircraft avionic systems or components as are entered on the ICAO contracting state licence, either specifically or under broad categories.

## 66.9 Application for validations and authorisations

An applicant for a validation under this OTAR Part shall apply in a manner acceptable to the Governor and provide the following information:

- (a) the full name and correspondence address of the person; and
- (b) such other particulars relating to the person that may be required by the Governor and indicated on the application form which shall be submitted to the Governor; and
- (c) evidence of experience relevant to the application in a format and to the extent required by the Governor; and
- (d) evidence of successful completion of required training associated with the validation and authorisation applied for.

## 66.11 Continued fitness and competence of personnel holding validations and authorisations

- (a) The Governor may vary, suspend, or revoke a validation or authorisation issued under this OTAR Part if he has reason to believe that the holder:
  - (1) no longer meets the requirements to hold the validation or authorisation; or
  - (2) is no longer a fit person to hold the licence or authorisation.
- (b) The holder of a validation issued under this OTAR Part shall not exercise the privileges of that validation while that person has a known medical deficiency, or increase of a known medical deficiency, that might render that person unable safely and properly to exercise those privileges or create a risk of harm to that person or to any other person; and
- (c) The holder of a validation issued under this OTAR Part shall not exercise the privileges of that validation while under the influence of any psychoactive substance, including prescribed or proprietary medication, which might render that person unable safely and properly to exercise those privileges or create a risk of harm to that person or to any other person; and
- (d) The holder of a validation issued under this OTAR Part shall notify the Governor forthwith of any change to the holder's name or permanent address.

## **Subpart B – Validations**

### **66.25 Validation of licences**

- (a) An applicant for a validation shall hold a current valid licence or certificate issued by an ICAO contracting State acceptable to the Governor.
- (b) The applicant must fulfil all the requirements of Subpart A and C in addition to the requirements of this Subpart to the satisfaction of the Governor.
- (c) A Validation issued under this OTAR Subpart, does not confer any certifying privileges on the holder unless it issued in conjunction with an Authorisation as detailed in this OTAR Subpart C.

### **66.27 Knowledge and experience**

- (a) Prior to a validation being granted, the applicant must declare knowledge of the sections of the Order and the OTARs relevant to the role of an aircraft maintenance engineer certificate of validation holder to the satisfaction of the Governor.
- (b) The holder shall maintain competency and meet recent experience requirements of the State of their original licence or certificate issue, in order to maintain the certificate of validation issued.
- (c) For validation renewal, recurrent experience and training shall consist of:
  - (1) Evidence of recent experience of being engaged in aircraft maintenance activity relevant to the authorisation privileges of the licence for a total of at least 6 months within the last 24 months; and
  - (2) evidence of type specific continuation training within the last 36 months.

### **66.29 Certificate of Validation duration**

- (a) A validation is issued for a period determined by the Governor and is subject to the original licence or certificate remaining current.
- (b) The holder of a validation issued under this part, that has been suspended or revoked shall surrender the validation certificate to the Governor.

### **66.33 Additional type ratings**

- (a) Any additional type rating must be added to the supporting foreign licence before it can be added to the validation; or
- (b) Where a foreign licence does not have provision or capacity for individual Type ratings to be added, other Type training evidence, in line with the State of licencing procedures or as determined suitable by the Governor, may be accepted for Authorisation in accordance with Subpart C.



## **Subpart C – Authorisations**

### **66.51 Issue of an Authorisation to Certify the Release to Service of an aircraft**

- (a) The applicant must fulfil all the requirements of Subparts A and B in addition to the requirements of this Subpart to the satisfaction of the Governor.
- (b) The scope of the privileges of a CRS Authorisation is to be based on the certification privileges of the foreign licence issued by an ICAO Contracting State licence and endorsed on the Subpart C Authorisation, either directly or by reference to another document issued to the satisfaction of the Governor.

### **66.53 Knowledge**

- (a) Prior to a CRS authorisation being granted, the applicant must declare knowledge of the sections of the Order and the OTARs relevant to the role of a CRS authorisation holder to the satisfaction of the Governor.
- (b) The initial and continuation training standards of persons performing maintenance shall be acceptable to the Governor and consist of:
  - (1) evidence of recent experience of being engaged in aircraft maintenance activity relevant to the privileges of the licence for a total of at least 6 months within the last 24 months; and
  - (2) evidence of successful completion of type specific training associated with the rating applied for; or
  - (3) if the type specific training was not completed within the last thirty-six (36) months from the date of application, evidence of type specific continuation training within the last 36 months; and
  - (4) a statement from the civil aviation authority that issued the licence verifying the particulars of the licence.

### **66.55 Authorisation duration**

- (a) An authorisation issued according to this Subpart is issued for a period determined by the Governor.
- (b) The holder of an authorisation issued under this Subpart that has been suspended or revoked shall surrender the Authorisation to the Governor.

### **66.61 CRS Authorisation renewal**

The holder of an authorisation issued under this OTAR Part may apply for renewal of the Authorisation in a manner acceptable to the Governor. The holder must continue to demonstrate:

- (a) compliance with OTAR 66 Subpart B; and
- (b) show technical competence in accordance with OTAR 66.53(b).

## **Subpart E – Training Organisations**

### **66.101 Purpose**

This Subpart details the requirements concerning training organisations and the conduct of courses leading to the issue of aircraft maintenance engineer licences and ratings.

### **66.103 Application for approval**

An applicant for the grant of a training organisation approval shall apply to the Governor in the manner required, supplying:

- (a) the applicant's name and address; and
- (b) the specific aircraft maintenance engineer courses to be provided; and
- (c) the geographical location of the training organisation; and
- (d) such other particulars relating to the applicant and the intended courses as may be required by the Governor; and
- (e) the exposition required by paragraph 66.111.

### **66.105 Issue of approval**

An applicant may be granted a training organisation approval if the Governor is satisfied that:

- (a) the applicant meets the requirements of this Subpart; and
- (b) the applicant, and the applicant's senior person or persons required by paragraph 66.113 are fit and proper persons; and
- (c) the granting of the approval is not contrary to the interests of aviation safety.

### **66.107 Privileges of approval**

- (a) A training organisation approval shall state:
  - (1) the name and location of the training organisation; and
  - (2) the type of aircraft maintenance engineer courses which may be provided.
- (b) A training organisation approval may include such conditions as the Governor may consider appropriate.
- (c) The holder of an approval issued under this Subpart shall provide the aircraft maintenance engineer courses in accordance with the provisions of this Part and with any conditions attached to the approval.

## 66.109 Duration of approval

- (a) A training organisation approval remains in force until it is suspended or revoked.
- (b) The holder of a training organisation approval that is suspended or revoked shall forthwith surrender the approval certificate to the Governor.
- (c) The approval holder shall make any payment required by the appropriate requirements in respect of continued validity or variation of the approval.

## 66.111 Training organisation exposition

An applicant for the grant of a training organisation approval shall provide the Governor with an acceptable exposition containing:

- (a) a statement signed by the Accountable Manager on behalf of the applicant's organisation confirming that:
  - (1) the exposition defines the organisation and demonstrates its means and methods for the conduct of aircraft maintenance engineer courses; and
  - (2) its personnel adhere to the organisation's QMS at all times.
- (b) the titles and names of the senior person or persons required by paragraph 66.113(a); and
- (c) the duties and responsibilities of the senior person or persons required by paragraph 66.113(a), including matters for which they have responsibility to deal directly with the Governor on behalf of the organisation; and
- (d) an organisation chart showing lines of responsibility of the senior persons required by paragraph 66.113(a); and
- (e) the location and facilities of the training organisation and the courses provided; and
- (f) details of the applicant's staffing structure for each different course; and
- (g) details of procedures regarding the competency, qualifications, maintenance of current operating practice and fitness of personnel; and
- (h) procedures to control, amend and distribute the exposition.

## 66.113 Personnel requirements

- (a) An applicant for the grant of a training organisation approval shall nominate:
- (1) a senior person identified as the Accountable Manager who has the authority within the applicant's organisation to ensure that each aircraft maintenance engineer course listed in its exposition:
    - (i) provides an appropriate standard of training; and
    - (ii) can be adequately financed and resourced; and
    - (iii) is provided in accordance with the requirements prescribed by this Part.
  - (2) sufficient personnel to manage, support and provide adequate training listed in the applicant's exposition.
- (b) The applicant shall establish procedures to:
- (1) ensure that those personnel who provide the aircraft maintenance engineer courses hold appropriate licences and ratings issued under this Part; and
  - (2) ensure that any incidence of personnel reporting for or being on duty while suspected of being under the influence of any psychoactive substance results in immediate suspension from duty and the submission without delay of a report of the details of the case to the Governor.

**END**