



## APPLICATION FORM #0005

### Regulated Agent – Approval

#### Section 1 – Company details

|   |  |
|---|--|
| <b>Name:</b>  |  |
| <b>Registered address:</b>                          |  |
| <b>Facility address:</b><br>(if different to above) |  |

#### Section 2 – Accountable Manager details

|                                     |  |
|-------------------------------------|--|
| <b>Title:</b><br>(Mr, Ms, Mrs etc.) |  |
| <b>Name:</b>                        |  |
| <b>Job Title:</b>                   |  |
| <b>Telephone no:</b><br>(office)    |  |
| <b>Telephone no:</b><br>(mobile)    |  |
| <b>Email:</b><br>(office)           |  |

#### Section 3 – Supporting evidence

| Tick as appropriate   |    |     |    |
|---|----|-----|----|
| Yes   | No | Yes | No |
| Regulated Agency Security Programme (RASP)  |    |     |    |
| Security Operating Procedures<br>(if separate to RASP)                                      |    |     |    |
| Plan/drawing of Facility<br>(clearly showing Security Controlled Area, if featured in RASP) |    |     |    |
| Accountable manager - summary of aviation security experience and training                  |    |     |    |
| Organisation diagram – showing staff with security responsibilities                         |    |     |    |

Accountable  
Manager signature \_\_\_\_\_

Date \_\_\_\_\_

Please note completed application forms and supporting evidence should be e-mailed to [avsec@airsafety.aero](mailto:avsec@airsafety.aero)

**Privacy Notice – Av Sec Certification**

Air Safety Support International Limited collects and stores your personal details i.e. name, contact details, proof of qualification and supporting documentation for the purpose of Aviation Security Certification.

The processing of your personal information is necessary for compliance with the Air Navigation (Overseas Territories) Order.

We do not share your personal details with any third parties unless we have your consent to do so.

We will delete all personal information associated with your ASSI Certification within a maximum of 3 ½ years following the issue of your final certificate.

**Your Personal Data Rights**

More information on your personal data rights can be found at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/Your-Personal-Data-Rights.aspx>

You have a right to complain to the ICO <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/> about ASSI's processing of personal data.

Our General Privacy Notice can be viewed at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/General-Privacy-Notice.aspx>