



APPLICATION FORM #0003

Security Manager Licence

Section 1 - Application reason

	Tick as appropriate		Mandatory sections to be completed
	YES	NO	
Initial Application			1,2,3,4
Renewal Application			1,2,3,5

Section 2 – Organisation & applicant details

Organisation	
Address	
Telephone No	
Email	

Section 3 – Nominated Security Manager

Family Name	
First Name	
Title (<i>Mr, Ms, Mrs etc.</i>)	
Name (<i>as you wish it to appear on Licence</i>):	
Job Title	
Telephone No(s)	
E-mail	

Section 4 – Supporting Evidence – initial application

Attachments	Tick	
Certificate of approved initial training (in accordance with OTAR Part 179)	Yes	
Letter of designation (as issued by the airport, aircraft operator, or regulated agent)	Yes	
Copy of valid airport, aircraft operator or regulated agent security permit	Yes	
Summary of career/experience (please enter in space provided or on a separate sheet)	Yes	

Summary of career / experience

--

Section 5 – Supporting evidence – renewal

Attachments
Certificate of recurrent training (completed within the previous 2-years)
Copy of valid airport, aircraft operator or regulated agent security permit

Tick	
Yes	<input type="checkbox"/>
Yes	<input type="checkbox"/>

Section 6 – Authorising signature

Applicant signature

Date

Applicant name

Please note completed application forms should be signed by the Security Manager prior to submission.

Privacy Notice – Av Sec Licensing

Air Safety Support International Limited collects and stores your personal details, ie name, contact details, proof of qualification and supporting documentation for the purpose of Aviation Security Manager licensing.

The processing of your personal information is necessary for compliance with the Air Navigation (Overseas Territories) Order.

We do not share your personal details with any third parties unless we have your consent to do so.

We will delete all personal information associated with your ASSI licence within a maximum of 3½ years following the issue of your final licence.

Your Personal Data Rights

More information on your personal data rights can be found at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/Your-Personal-Data-Rights.aspx>.

You have a right to complain to the ICO <https://ico.org.uk/make-a-complaint/your-personal-information-concerns/> about ASSI's processing of personal data.

Our General Privacy Notice can be viewed at:

<http://www.airsafety.aero/About-ASSI/General-Data-Protection-Regulation/General-Privacy-Notice.aspx>.