

## Regulatory Competencies

### Additional Technical

#### Knowledge/Skills Competency: Document Ramp Checking

#### Description:

The knowledge and ability to check foreign operators' documents to ensure that all documents are in compliance with the relevant OTARs and the AN(OT)O.

*Note: Elements are in italics.*

#### *Skills/knowledge and Understanding*

Understand the purpose of carrying out document ramp checks, the legal power to do so as specified in the AN(OT)O and the responsibilities and limits of an Authorisation to conduct such checks.

Knowledge of the OTARs which form the basis of the document ramp checks - OTAR Part 91 General Operating Instructions in particular OTAR Part 91.45 Documents to be carried.

Understanding and knowledge which documents to check and how to identify incomplete or inaccurate records in the following:

- Certificate of Registration
- Air Operator's Certificate
- Certificate of Airworthiness
- Foreign Operators Permit
- Pilot Licence

To apply tact and diplomacy when conducting the Document Ramp Checking.

Be familiar with the procedure for Document Ramp Checking and ensure this is followed, including documentation of findings.

Understand the powers of the Authorisation and the ability to ground an aircraft and who should be notified.

To follow airside safety protocol.

#### *Persons to whom this is likely to apply:*

Nominated staff within the OTs who are in a position to conduct document ramp checks.