



OVERSEAS TERRITORIES AVIATION REQUIREMENTS (OTARs)

Part 1

DEFINITIONS, ABBREVIATIONS AND UNITS OF MEASUREMENT

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Enquiries regarding the content of this publication should be addressed to:
Air Safety Support International, Portland Building, 25 High Street, Crawley,
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REVISIONS

OTAR Issue	Subject
Issue 1	First issue published for information.
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Issue 4	Inclusion of meteorological terms.
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Issue 6	Additional definitions and revisions to some definitions to align with ICAO. Correction of typographical errors. Changes to references to AN(OT)O article numbers.
Issue 7	Additional or amended definitions and abbreviations resulting from Amendment 10 to ICAO Annex 14 Volume 1 and Amendment 4 to ICAO Annex 14 Volume 2.
Issue 8	Changes following amendments to ICAO Annex 6 Part I including alignment of required navigation performance (RNP) and area navigation (RNAV) terminology with the performance-based navigation concept.
Issue 9	Additional definitions and abbreviations as sidelined; changes to provide consistency in propulsion terminology; change to definition of flight to align with that in the AN(OT)O.
Issue 10	Definitions of declared distances rationalised. Use of ICAO definitions where not otherwise defined.
Issue 11	Rationalisation of contents of Subpart A to remove duplication of ICAO and AN(OT)O definitions. Changes to references to AN(OT)O article numbers.
Issue 12	Change to definition of Design change in accordance with the revisions to OTAR Part 21. Change to ASSI's address

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Subpart A - Definitions

1.1 Purpose

- (a) This Subpart specifies the definitions applicable to and within the OTARs and Overseas Territories Aviation Circulars (OTACs).
- (b) Unless the context otherwise requires or the term is defined otherwise in relation to a particular Part of these OTARs the definitions in 1.3 are applicable. In some cases the commonly-used abbreviation or acronym is also given after the term defined for ease of reference.
- (c) Terms not in paragraph 1.3 and not defined in the applicable legislation shall have the same meanings as in the Annexes to the Chicago Convention.

1.3 Definitions

Acceptance checklist means a document used to assist in carrying out a check on the external appearance of packages of dangerous goods and their associated documents to determine that all appropriate requirements have been met.

Accountable manager means the manager within an approved organisation who has corporate authority for ensuring that the activities conducted under the approval are performed to the standard required.

Aerodrome operating staff means all persons, whether or not the aerodrome certificate holder and whether or not employed by the aerodrome certificate holder, whose duties are concerned either with ensuring that the aerodrome and airspace within which its visual traffic pattern is normally contained are safe for use by aircraft, or whose duties require them to have access to the aerodrome manoeuvring area or apron.

Aircraft equipment means articles, other than stores and spare parts of a removable nature, for use on board an aircraft during flight, including first aid and survival equipment.

Airworthiness directive means a mandatory airworthiness requirement that specifies modifications, inspections, conditions, or limitations to be applied to an aircraft or aeronautical product to ensure continued safe operating conditions.

Alteration means a change or modification to the type design.

Annex means Annex to the Convention on International Civil Aviation.

Appliance means any instrument, mechanism, equipment, part, apparatus, appurtenance or accessory, including communications equipment, that is used, or is intended to be used, in operating or controlling an aircraft in flight, or is installed in or attached to the aircraft, that is not part of the airframe, engine or propeller.

Baggage means personal property of passengers or crew carried on an aircraft by agreement with the operator.

Broadcast means a transmission intended to be received by all stations.

Category I operation means a precision instrument approach and landing using ILS, MLS, GLS (GNSS/GBAS) or PAR with a decision height not lower than 200 feet and with either a visibility not less than 800 m or a runway visual range not less than 550 m, unless accepted by the Governor; and:

Lower than Standard Category I operation means a Category I operation using Category I DH, with an RVR lower than would normally be associated with the applicable DH.

Category II operation means a precision instrument approach and landing using ILS or MLS with:

- (a) a decision height below 200 feet, but not lower than 100 feet, and
- (b) a runway visual range not less than 300 m; and:

Other than Standard Category II operation means a Category II operation to a runway where some or all of the elements of the ICAO Annex 14 precision approach Category II lighting system are not available.

Category III operation means one of the following precision instrument approaches and landings:

- (a) Category IIIA operation: A precision instrument approach and landing using ILS or MLS with:
 - (1) a decision height lower than 100 feet; and
 - (2) a runway visual range not less than 200 m.

Note: The RVR minimum is that applicable to EU-OPS not ICAO.

- (b) Category IIIB operation: A precision instrument approach and landing using ILS or MLS with:
 - (1) a decision height lower than 100 feet or no decision height; and
 - (2) a runway visual range less than 200 m but not less than 75 m.

Note: The RVR minimum is that applicable to EU-OPS not ICAO.

Certifying staff means personnel responsible for the release of an aircraft or a component after maintenance.

Charterer means a person who is qualified and may be accepted by the Governor for the purpose of registration whilst not necessarily being the legal owner or having beneficial interest in the aircraft.

Coastal transit operations means the conduct of helicopter operations over water, beyond a point from which the helicopter can make an autorotative descent to land suitable for an emergency landing, in conditions where there is reasonable expectation that: the flight can be conducted safely in the conditions prevailing; and, following an engine failure, a safe forced landing and successful evacuation can be achieved; and survival of the crew and passengers can be assured until rescue is effected.

Contaminated runway means a runway of which more than 25% of the runway surface area within the required length and width being used is covered by the following:

- (a) surface water more than 3 mm (0.125") deep, or by slush, or loose snow, equivalent to more than 3 mm (0.125") of water; or
- (b) snow which has been compressed into a solid mass which resists further compression and will hold together or break with lumps if picked up (compacted snow); or
- (c) ice, including wet ice.

Control system means a system by which the flight path, attitude, or propulsive force of an aircraft is changed, including the flight, engine and propeller controls, the related system controls and the associated operating mechanisms.

Convicted of an offence means, in addition to its ordinary meaning, that the person in question:

- (a) has been found guilty of the offence but discharged without a conviction being recorded; or
- (b) has, with that person's consent, had the offence taken into account in sentencing him or her for another offence.

Critical component means a part identified as critical by the design approval holder during the product certification process. Typically, such components include parts for which a replacement time, inspection interval, or related procedure is specified in the Airworthiness Limitations section or certification maintenance requirements of the manufacturer's maintenance manual or Instructions for Continued Airworthiness.

Critical part means an aircraft part for which a replacement time, inspection interval, or related procedure is specified in the Airworthiness Limitations section of a manufacturer's Maintenance Manual, Flight Manual, Type Certificate Data Sheet or Instructions for Continued Airworthiness.

Critical task means those tasks that involve the assembly or any disturbance of a system or any part on an aircraft that, if errors occurred, could directly endanger the flight safety.

Database Field Loadable Data (DFLD) means data that is field-loadable into target hardware databases.

Design change means any change to the Type Certification standard of an aircraft. Alternative terminologies in common use are 'modification' or 'alteration'.

Designate(d) shall have the meaning attributed to it by Article 6 of the Order unless the context otherwise requires.

Exposition means a document which identifies key, accountable personnel; sets out the management structure and responsibilities within and the processes of an organisation to demonstrate how the organisation will achieve compliance with the terms of an approval.

Ferry flight means a non-revenue flight flown for positioning or other purpose (such as to enable the aircraft to undergo maintenance).

Field Loadable Software (FLS) means any software or data that can be loaded on the aircraft without removal of the target hardware from the aircraft.

Flight control system means a system which includes an automatic landing system and/or a hybrid landing system.

Flotation equipment means any device capable of supporting a person individually on water; and includes a lifejacket.

Freight Container means an article of transport equipment for radioactive materials, designed to facilitate the carriage of such materials, either packaged or unpackaged, by one or more modes of transport, but does not include a unit load device.

Governor's review means a process conducted in accordance with Article 13 of the Order which provides that the person affected by a decision of any person designated by the Governor pursuant to Articles 3 and 6 of the Order may serve on the Governor a request that such decision be reviewed by the Governor in accordance with Article 13. The procedure for the determination of such a review is set out in a document which is available upon request from ASSI, any office of a Governor and on the ASSI website www.airsafety.aero.

Handling agent means an agent who performs on behalf of the operator some or all of the functions of the latter including receiving, loading, unloading, transferring or other processing of passengers or cargo.

Head-up display (HUD) means a display system which presents flight information into the pilot's forward external field of view and which does not significantly restrict the external view; and:

Head-up guidance landing system (HUDLS) means the total airborne system which provides head-up guidance to the pilot during the approach and landing and/or go-around. It includes all sensors, computers, power supplies, indications and controls. A HUDLS is typically used for primary approach guidance to decision heights of 50 ft.

Hybrid head-up display landing system (hybrid HUDLS) means a system which consists of a primary fail-passive automatic landing system and a secondary independent HUD/HUDLS enabling the pilot to complete a landing manually after failure of the primary system.

Note: Typically, the secondary independent HUD/HUDLS provides guidance which normally takes the form of command information, but it may alternatively be situation (or deviation) information.

ID number means a dangerous goods identification number specified in the Technical Instructions for an item of dangerous goods which has not been assigned a UN number.

International flight means a flight which passes through the airspace over the territory of more than one State or Territory.

Load sheet means a document which allows the pilot in command to determine that the load and its distribution are such that the mass and balance limits of the aircraft are not exceeded.

Low visibility procedures (LVP) means procedures applied at an aerodrome for the purpose of ensuring safe operations during Lower than Standard Category I, Other than Standard Category II, Category II and III approaches and low visibility take-offs.

Maintenance data means any information necessary to ensure that the aircraft or aircraft component can be maintained in a condition such that airworthiness of the aircraft, or serviceability of operational and emergency equipment as appropriate, is assured.

Major design change means a design change to a product that is not defined as a Minor design change.

Medical deficiency means a specific inability to meet the medical standards associated with the licence or validation.

Medical practitioner means a person registered or licensed as a medical practitioner under a law of a Contracting State, or a law in force in a State or Territory, that provides for the registration or licensing of medical practitioners.

Medically significant condition includes:

- (a) any of the following (no matter how minor):
 - (1) any illness or injury;
 - (2) any bodily infirmity, defect or incapacity;
 - (3) any mental infirmity, defect or incapacity;
 - (4) any sequela of an illness, injury, infirmity, defect or incapacity mentioned in paragraph (1), (2) or (3); and
- (b) any abnormal psychological state; and
- (c) drug addiction and drug dependence; and
- (d) pregnancy; and
- (e) the consequences of pregnancy, or of termination of pregnancy;

and includes, except in the case of (d) and (e), both such a condition that is congenital and one that is the result of injury or illness.

Meteorological Authority means the authority providing, or arranging for the provision of, meteorological service for international air navigation on behalf of a State or Territory.

Minor design change means a change that has no appreciable effect on the mass, balance, structural strength, reliability, operational characteristics, noise, fuel venting, exhaust emission, or other characteristics affecting the airworthiness of the product.

Mode S means a Secondary Surveillance Radar technique that permits selective interrogation of aircraft by means of a unique 24-bit aircraft address, thus avoiding the risk of confusion or mis-identification due to overlapping signals.

Order means the Air Navigation (Overseas Territories) Order, as amended.

Performance Class A operations means commercial air transport flights operated in accordance with the Performance Class A requirements in OTAR Parts 121 or 135; i.e. using a multi-engine aeroplane powered by turbo-propeller engines with a maximum approved passenger seating configuration of more than 9 or a MTOM exceeding 5700kg, and all multi-engine turbojet powered aeroplane.

Performance Class B operations means commercial air transport flights operated in accordance with the Performance Class B requirements in OTAR Part 135; i.e. using a propeller driven aeroplane with a maximum approved passenger seating configuration of 9 seats or fewer, and a MTOM of 5,700 kg or less.

Performance Class C operations means commercial air transport flights operated in accordance with the Performance Class C requirements in OTAR Part 121; i.e. using an aeroplane powered by reciprocating engines with a maximum approved passenger seating configuration of more than 9 or a MTOM exceeding 5,700 kg.

Permanent Permit to Fly means a certificate issued to an aircraft that does not qualify for the issue of a Certificate of Airworthiness.

Permit flight release authorisation means an authorisation issued to a person authorised by the Governor or authorised in a manner approved by the Governor to issue Permit flight Release Certificates.

Permit flight release certificate means a certificate issued by an authorised person, having been satisfied that the aircraft has been configured and maintained in compliance with approved data as required by the Permit to Fly Certificate.

Principal contract means a contract established to discharge all functional responsibilities of continued airworthiness management to an appropriately approved organisation.

Principal place of business means, for the purpose of air operator certification, the primary location from which flight operations and maintenance management and control are exercised; where the majority of the operational and safety-related records are kept and at which the accountable managers are based.

Proper shipping name means the name to be used to describe a particular article or substance in all shipping documents and notifications and, where appropriate, on packagings.

Quality means the totality of characteristics of an entity that bear on its ability to satisfy stated and implied needs.

Quality assurance means all those planned and systematic actions necessary to provide adequate confidence that a system, component, or facility will perform satisfactorily in service.

Quality control means the operational techniques and activities that are used to fulfil requirements for quality.

Quality management means all activities of the overall management function that determine the quality policy, objectives and responsibilities, and their implementation by means such as quality planning, quality control, quality assurance and quality improvement within the quality system.

Runway means an area, whether or not paved, which is provided for the take-off or landing of aircraft.

Safety oversight means a function by means of which States ensure effective implementation of the safety-related Standards and Recommended Practices and associated procedures contained in the ICAO Annexes to the Convention on International Civil Aviation and related ICAO documents.

Simulated instrument flight conditions means a flight during which mechanical or optical devices are used in order to reduce the field of vision or the range of visibility from the cockpit of the aircraft.

State of type certification means a State which has issued a type certificate for a particular aircraft in respect of which that type certificate remains valid.

Supplemental type certificate (STC) means a document issued by the State of type certification for a product issued with a Type Certificate, approving a major design change.

Target hardware means hardware such as Line Replaceable Units and modules that are intended to be loaded with Field Loadable Software or Database Field Loadable Data.

Temporary permit to fly means a certificate issued by the Governor to an aircraft where the Certificate of Airworthiness is temporarily not 'in force'.

Validation means:

- (a) confirmation, through the provision of objective evidence, that the requirements for a specific intended use or application have been fulfilled; or
- (b) in relation to Part 61 Pilot Licences & Ratings, Part 63 Flight Engineer Licences and Ratings, Part 66 Aircraft Maintenance Personnel Licensing and Part 67 Medical Standards and Recognition of Medical Examiners, the rendering of a licence or certificate issued by or under the requirements of an ICAO contracting State valid within the jurisdiction of the Governor; or
- (c) in relation to Part 65 Air Traffic Service Personnel and Ratings, authorisation to provide a particular air traffic control service at an aerodrome.

Visual approach means an approach when either part or all of an instrument approach procedure is not completed and the approach is executed with visual reference to the terrain.

Subpart B - Abbreviations

1.51 Purpose

- (a) This Subpart specifies the abbreviations applicable to and within the OTARs and any associated OT Aviation Circulars.
- (b) Unless the context otherwise requires or the term is defined otherwise in relation to a particular Part of these OTARs the meaning of abbreviations is as given in 1.53.

1.53 Abbreviations

AC	Alternating current
ACAS	Airborne collision avoidance system
ACN	Aircraft classification number
AD	Airworthiness directive
ADF	Automatic direction-finder
ADREP	Accident/incident reporting
ADRS	Aircraft data recording system
ADS	Automatic dependent surveillance
ADS-B	Automatic dependent surveillance – broadcast
ADS-C	Automatic dependent surveillance – contract
AFCS	Automatic flight control system
AFS	Aeronautical fixed service
AFTN	Aeronautical fixed telecommunication network
AGA	Aerodromes, air routes and ground aids
AGL	Aerodrome ground lighting OR Above ground level
AIC	Aeronautical Information Circular
AIG	Accident investigation and prevention
AIP	Aeronautical Information Publication
AIR	Airborne image recorder
AIRS	Airborne image recording system
AIS	Aeronautical information service
AME	Aircraft maintenance engineer OR Approved medical examiner
AMEL	Aircraft maintenance engineer's licence
AMSL	Above mean sea level
AOC	Air operator's certificate
AN(OT)O	Air Navigation (Overseas Territories) Order
AN(OT)(ES)O	Air Navigation (Overseas Territories) (Environmental Standards Order
APU	Auxiliary power unit
ARFL	Aeroplane reference field length
ASDA	Accelerate-Stop distance available
ASSI	Air Safety Support International Ltd
ATC	Air traffic control
ATIS	Automatic terminal information service
ATM	Air traffic management
ATPL	Airline Transport Pilot Licence
ATS	Air traffic services
ATZ	Aerodrome traffic zone
AWS	Automatic weather station

BRNAV	Basic area navigation
CARS	Cockpit audio recording system
CAS	Calibrated airspeed
CAT I	Category I
CAT II	Category II
CAT III	Category III
CAT IIIA	Category IIIA
CAT IIIB	Category IIIB
CAT IIIC	Category IIIC
Cd	Candela
Cm	Centimetre
CDL	Configuration deviation list
CDFA	Continuous descent final approach
CFIT	Controlled flight into terrain
CMV	Converted meteorological visibility
CPDLC	Controller-pilot data link communications
CPL	Commercial Pilot Licence
CRM	Crew resource management
CVR	Cockpit voice recorder
DA	Decision altitude
D-ATIS	ATIS provided via data link
DA/H	Decision altitude/height
DC	Device control
DCA	Director of Civil Aviation
DF	Direction finding
DFLD	Database Field Loadable Data
D-FIS	Data link-flight information services
DH	Decision height
DLR	Data link recorder
DLRS	Data link recording system
DME	Distance measuring equipment
DPATO	Defined point after take-off
DPBL	Defined point before landing
DSTRK	Desired track
EASA	European Aviation Safety Agency
EAT	Expected approach time
ECAM	Electronic centralised aircraft monitor
EDTO	Extended diversion time operations
EET	Estimated elapsed time
EFIS	Electronic flight instrument system
EGPWS	Enhanced Ground Proximity Warning System
EGT	Exhaust gas temperature
EICAS	Engine indication and crew alerting system
ELT	Emergency locator transmitter
ELT(AD)	Automatically deployable ELT
ELT(AF)	Automatic fixed ELT
ELT(AP)	Automatic portable ELT
ELT(S)	Emergency locator transmitter (survival)
EPIRB	Emergency position indicating radio beacon
EPR	Engine pressure ratio
ETA	Estimated time of arrival
EUROCAE	European Organization for Civil Aviation Equipment
EVS	Enhanced vision system

FAR	Federal Aviation Regulations issued by the Federal Aviation Administration of the United States of America
FATO	Final approach and take off area
FDAU	Flight data acquisition unit
FDPS	Flight data processing system
FDR	Flight data recorder
FIR	Flight information region
FL	Flight level
FLS	Field Loadable Software
FM	Frequency modulation
FOI	Flight Operations Inspector
FOD	Foreign object damage
ft	Foot/feet
ft/min	Feet per minute
g	Normal acceleration
GA	General aviation
GBAS	Ground based augmentation system
GCAS	Ground collision avoidance system
GLS	GNSS landing system
GNSS	Global navigation satellite system
GPS	Global positioning system
GPWS	Ground proximity warning system
HF	High frequency
hPa	Hectopascal
HUMS	Health and usage monitoring system
HUD	Head-up display
HUDLS	Head-up guidance landing system
"	Inches
ICAO	International Civil Aviation Organisation
IFR	Instrument flight rules
IFSD	In-flight shut down
ILS	Instrument landing system
IMC	Instrument meteorological conditions
INS	Inertial navigation system
IRVR	Instrumented Runway Visual Range
ISA	International standard atmosphere
JAR	Joint aviation requirement
kg	Kilogram
kg/m ²	Kilogram per square metre
km	Kilometre
km/h	Kilometre per hour
KT	Knots
lb	Pound
LDA	Landing distance available
LIFUS	Line flying under supervision
LLZ	Localiser
LRNS	Long range navigation system
LRU	Line Replaceable Unit
LVP	Low visibility procedures

LVTO	Low visibility take-off
m	Metre
MDA	Minimum descent altitude
MDA/H	Minimum descent altitude/height
MDH	Minimum descent height
MEL	Minimum equipment list
MHz	Megahertz
MLS	Microwave landing system
MMEL	Master minimum equipment list
MNPS	Minimum navigation performance specifications
MOPS	Minimum operational performance specification
MTOM	Maximum certificated take-off mass
m/s	Metres per second
m/s ²	Metres per second squared
N	Newton
N1	High pressure turbine speed
N2	Fan speed
N3	Compressor speed
NAA	National aviation authority
NAV	Navigation
NDB	Non-directional radio beacon
NDT	Non-destructive testing
NM	Nautical mile
OCA	Obstacle clearance altitude
OCA/H	Obstacle clearance altitude/height
OCH	Obstacle clearance height
OLS	Obstacle Limitation Surfaces
OT	Overseas Territory
OTAC	Overseas Territories Aviation Circular
OTAR	Overseas Territories Aviation Requirement
PANS	Procedures for Air Navigation Services
PAPI	Precision approach path indicator
PBN	Performance Based Navigation
PCN	Pavement classification number
PPL	Private Pilot Licence
QFE	Atmospheric pressure at aerodrome level or at runway threshold
QNH	Altimeter sub-scale setting to obtain elevation when on the ground
R	Rotor radius
RA	ACAS Resolution advisory
RCC	Rescue Coordination Centre
RCP	Required communication performance
RDPS	Radar data processing system
RESA	Runway end safety area
RFR	Radio frequency
RFDPS	Radar and flight data processing system
RFFS	Rescue and fire fighting services
RNAV	Area navigation
RNP	Required navigation performance

RPM	Revolutions per minute
RVR	Runway visual range
RVSM	Reduced vertical separation minimum
SAp	Stabilised approach
SAR	Search and rescue
SEIFR	Single-engine IFR
SELCAL	Selective calling system
SOP	Standard operating procedures
STOL	Short take-off and landing
STD	Synthetic Training Device
TA	ACAS Traffic alert
TAS	True airspeed
TAWS	Terrain awareness and warning system
TCAS	Traffic alert and collision avoidance system (see ACAS)
TLA	Thrust lever angle
TODA	Take-off distance available
TORA	Take-off run available
TSO	Technical standard order that is issued by the Federal Aviation Administration of the United States of America
UHF	Ultra high frequency
UTC	Co-ordinated universal time
V ₁	Take-off decision speed
V ₂	Initial climb out speed
V _D	Design diving speed
V _{EF}	Calibrated speed at which the critical engine is assumed to fail
V _{MC}	Minimum control speed with the critical engine inoperative
V _{REF}	Landing approach speed, all engines operating
V _S	Stalling speed
V _{SO}	Stalling speed or the minimum steady flight speed in the landing configuration
V _{S1}	Stalling speed or the minimum steady flight speed in a specified configuration
V _Y	Best rate of climb speed
VAAC	Volcanic ash advisory centre
VCR	Visual control room
VFR	Visual flight rules
VHF	Very high frequency
VMC	Visual meteorological conditions
VOLMET	Meteorological information for aircraft in flight
VOR	VHF omnidirectional radio range
VSM	Vertical separation minima
VTOL	Vertical take-off and landing
ZFT	Zero flight time

Subpart C – Units of Measurement

1.101 Purpose

This Subpart details the requirements governing units of measurement to be used.

1.103 Units of Measurement

- (a) The units of measurement to be used when exercising the privileges of any licence, approval or certificate issued or validated under these Overseas Territories Aviation Requirements or when conducting any operation which is subject to these Overseas Territories Aviation Requirements shall be as specified in Annex 5 to the Chicago Convention except:
- (1) where common usage in a particular case makes it impracticable or undesirable to do so; or
 - (2) where a particular document or a specification uses units of measurement other than those specified in Annex 5 and it is in the interests of safety or interoperability to use those other units; or
 - (3) where otherwise specified in the particular Part of these Overseas Territories Aviation Requirements.
- (b) Whatever units of measurement are used, the person responsible for safe conduct of the flight or operation shall be responsible for ensuring there is no degradation of safety as a result of using those units, taking particular account of human performance considerations. Such mitigating action may include but not necessarily be restricted to ensuring that a straightforward means of conversion between the appropriate units is readily available.
- (c) Particular care shall be taken when abbreviations are used or where, especially in spoken communication, the name of the unit is commonly omitted. In any case where there may be doubt, the name of the unit shall be specified in full.